



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
April 11, 2022 (Business Session)**

A Business Session Board Meeting of the Elizabeth School District was held on April 11, 2022 in the Board Room, District Office and Director Craig Blackham joined remotely via Zoom.

1.0 CALL TO ORDER

Vice President Kim Frumveller called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman and Executive Assistant Kristen Harris.

3.0 PLEDGE OF ALLEGIANCE

Vice President Kim Frumveller led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No education showcase

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the amended agenda to include action item 10.4 USQP Grant Application.

Motion moved by Director Booth

Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the March 14, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Booth

Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye



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Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

6.2 A motion was made to approve the minutes from the March 23, 2022, Elizabeth Schools Board of Education meeting.

Motion moved by Director Olsen

Motion seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Rhonda Olsen - aye

The motion carried 4-0

7.0 COMMUNICATIONS

7.1 HR Update

Director of HR Kin Shuman shared an update on hiring for the 22-23 school year, hiring is moving along and the board will begin to see those contracts / NOA's in the packets at the BOE meetings moving forward. The district has received three bids for health insurance this year; Ron Patera and Kin Shuman are reviewing them and will be bringing their recommendation to the internal health insurance committee. A final decision will be brought to the board at the next BOE meeting on April 25, 2022.

7.2 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which includes Typical monthly payments, plus out of district tuition for SPED, several SPED contractual services, VOTEC tuition at Pickens, a bus payment, startup costs for CNA program, tech equipment plus licensing, and sports officials. February financial statements reflect activity through the end of February or 66.67% of the way through the fiscal year. General fund revenues after allocations are 37.94%, while expenditures and transfers stand at 58.55% expended. As for the revenues, the first of the large property tax payments is not reflected in this statement since it was not received until March; however next month's statement will show that property tax collections are close to about 50% collected. As for the balance of the funds we are closely monitoring the self-insurance and athletic funds. Budget assumption document was created several years ago for internal discussions, but I quickly found that this fairly high level, big picture snapshot would be a good doc to share with BOE. This is the increase in revenues and expenses over and above our current budget numbers. We overestimate expenses and underestimate revenues. At this time, increased revenues from the state, the legislature adjourns May 11. The long bill has been introduced but it is headed to conference committee to cure discrepancies between the house and senate versions. Apparently there are disagreements on current potential amendments. Lastly, we anticipate an increase in enrollment from October 1st count of 28 students.

7.3 Superintendent Update

Superintendent Douglas Bissonette began by thanking Cary Karcher, Heather Booth and Kim Frumveller for participating in the Homegrown Talent Initiative (HTI) Discovery Site Visit held at Elizabeth Middle School and Elizabeth High School. It was very informative for everyone involved and there was a deep appreciation for having three board members present during the visit.

8.0 PUBLIC COMMENT

No public participation



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9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.6.

Motion moved by Director Booth

Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Rhonda Olsen - aye

The motion carried 4-0

9.1 New Hires/Re-Hires

Rachel Kempton, Custodian, RCE

Salvador Hurd, Custodian Floater, District Wide

9.2 Transfers/Changes

Dawn Millard, Special Ed Paraprofessional, RCE

9.3 Employment Separations

Craig Kemper, Teacher, EMS

Jennifer Mobley, Teacher, EMS

Candice Tauger, Teacher, EHS

Corrine Lederhos, Teacher, SHE

Christopher Ford, Teacher, EHS

Cindy Walk-Barry, Teacher, EHS

Vicki Cirbo, Teacher, RCE

Jaclyn Haugen, Teacher, EHS

Melanie Schwarz, Teacher, RCE

Amy Dulin, Teacher, SHE

Leanne Cook, Internship Coordinator, EHS

Lauren Dougherty, Speech Language Pathologist, District Wide

Mary Gonzalez-Flores, Assistant Preschool Teacher, SHE

9.4 Extra Duty Assignments

Ashley Keith, Assistant Track Coach, EMS

Jared Van Dyke, Assistant Baseball Coach, EHS

Aaron Stone, Assistant Basketball Coach, EHS

Robin Hunt, Consolidated Grant Application, RCE

Adam Keele, Assistant Boys Basketball Coach, EHS

9.5 Substitutes

Wynter Shaw, Substitute Paraprofessional

9.6 Monthly Financial Report

10.0 ACTION ITEMS

10.1 A motion was made to approve the 1st and Final Reading of Revised Policies: JFBA-R – Intra-District Choice – Open Enrollment – Regulation, JFBB-R – Inter-District Choice/Open Enrollment – Regulation.



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Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.2 A motion was made to approve the 1st Reading of Revised Policies: GDQD – Discipline, Suspension and Dismissal of Support Staff, GCQF-R – Discipline, Suspension and Dismissal of Professional Staff (Mandatory Reporting Requirements), GDQB – Resignation of Support Staff, GCQC/GCQD-R – Resignation of Instructional Staff/Administrative Staff (Mandatory Reporting Requirements) – Regulation, IKF (2022) – Graduation Requirements (Graduating Class of 2022 and Beyond), GBEB – Staff Conduct (And Responsibilities).

Motion moved by Director Olsen
Motion seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.3 A motion was made to approve the Modular Consultant Services Agreement.

Motion moved by Director Booth
Motion seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0

10.4 A motion was made to approve the USQP Grant Application.

Motion moved by Director Booth
Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Rhonda Olsen - aye

The motion carried 4-0



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11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for April 25, 2022, at 6 p.m.

13.0 EXECUTIVE SESSION

No executive session

14.0 ADJOURNMENT

The regular board meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Cary Karcher, President

Kim Frumveller, Vice President

Craig Blackham, Secretary

Rhonda Olsen, Treasurer

Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris